

Job Title: Risk Manager

Location: Saskatchewan (travel throughout the province required)

Type: Full-Time

Reports To: Chief Executive Officer

About SUMAssure

We are a member-owned municipal insurance reciprocal serving urban municipalities and municipal related entities across Saskatchewan. Our head office is in Regina. Our purpose is to provide exceptional municipal expertise, service and support to members as the insurance and risk solutions provider of choice. We serve 258 members, and our insurance portfolio insures over \$3.1 billion in municipal property and equipment.

About the Role

We're looking for a community-minded Risk Manager who is passionate about making a positive impact across municipalities in Saskatchewan. In this role, you'll use data, insight, and relationships to help members reduce risks and prevent losses. You'll support member municipalities with tools, training, and programs that are practical, proactive, and tailored to their needs.

This position is ideal for someone who understands how municipalities work, enjoys both data analysis and hands-on engagement, and is eager to help build a culture of safety and shared learning across our membership.

The role reports to the Chief Executive Officer.

If you are located outside of Regina remote work arrangements may be provided under the following conditions:

- must have a workspace that is ergonomic, quiet, and distraction-free; and
- reliable high-speed internet.

This role involves travel throughout Saskatchewan.

Key Responsibilities

- **Analyze Claims Data**
Identify emerging risks and common claims trends across member municipalities. Use this information to guide prevention efforts and programming priorities.
- **Manage the Loss Prevention Program**
Oversee and continuously improve our Loss Prevention Program, ensuring it meets the evolving needs of members and focuses on practical, achievable strategies to reduce claims.
- **Develop and Implement Risk Management Programs**
Create targeted, year-over-year risk management programs based on claims insights, sector trends, and member feedback.

- **Conduct and Train for Risk Inspections**

Perform risk control inspections in member communities and train municipal administration to conduct inspections using our tools and templates. This includes in-person visits across Saskatchewan.

- **Lead Education and Outreach**

- Develop and deliver webinars, bulletins, and articles that provide helpful, plain-language guidance on key risk topics.
- Organize and lead an annual education session at the municipal conference that fosters connection and shared learning among members.

- **Collaborate with Partners**

Work closely with account executives, claims professionals, and municipal administration to understand risk challenges and develop practical, member-focused solutions.

Qualifications

Required:

- 7-10 years of progressive experience in related areas such as municipal operations, commercial insurance, risk management, and/or fire and loss prevention
- Knowledge of commercial property and liability insurance
- Strong analytical skills with the ability to turn data into actionable insights
- Excellent communicator — both in writing and in person — with the ability to build trust and rapport
- Comfortable speaking to groups and creating educational content
- Proficient in all applications of Microsoft Office 365 programs
- Willing and able to travel regularly within Saskatchewan, along with a valid driver's license
- Committed to ongoing learning
- Must be able to function independently in compliance with established guidelines

Preferred:

- CIP (Chartered Insurance Professional), CRM (Canadian Risk Management), or CAIB (Canadian Accredited Insurance Broker) designation or related training
- Experience working directly with municipalities or in a public sector environment
- Understanding of reciprocal insurance and the municipal insurance landscape

Pay Range: \$95,924.30 to \$131,702.80

What We Offer

- A meaningful role that directly supports safer, stronger communities across Saskatchewan
- The chance to build lasting relationships with municipal professionals
- A small, supportive team with a member-first mindset
- Compensation based on experience, education (certificate, degree, or industry equivalent), and the SUMAssure salary scale
- Comprehensive benefits package including a defined pension plan
- Four-day work week with the requirement to work one Friday per month
- Option to work from home 50% of the work week if based in Regina
- Monthly cell phone allowance

How to Apply

If you're someone who thrives on building relationships, solving problems, and making a difference in local communities, we'd love to hear from you.

Please send your resume and a short cover letter to Tania Wendling at ceo@sumassure.ca by October 14, 2025.

Questions regarding this position can be directed to:

Tania Wendling, Chief Executive Officer
ceo@sumassure.ca
306-525-4379

If you do not possess all the skills listed above but are enthusiastic about the position, please do not hesitate to apply.

We thank all applicants in advance of their submission, only those chosen for an interview will be contacted.